



REQUEST FOR ASSISTANCE (RFA) INTAKE INTERVIEW LOG

<u>Date:</u> 10-22-12	<u>Interviewer:</u> Laura Eckert	RFA #12 – 21
<u>Person(s) Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED] cell phone [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> program support		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> denial of parental leave		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☒ Administrator ☐ Faculty ☐ Staff ☐ Student ☐
 Concern Regarding: Male ☒ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐

Category: *(Please check at least one)*

<input type="checkbox"/> Age	<input type="checkbox"/> Color	<input type="checkbox"/> Creed	<input type="checkbox"/> Disability	<input type="checkbox"/> Employment
<input type="checkbox"/> Marital Status	<input type="checkbox"/> National Origin	<input type="checkbox"/> Race	<input type="checkbox"/> Religion	<input type="checkbox"/> Retaliation
<input checked="" type="checkbox"/> Sex/Gender	<input type="checkbox"/> Sexual Harassment	<input type="checkbox"/> Sexual Orientation	<input type="checkbox"/> Veteran Status	

Time Line		
Date	Item	Comments
10-22-12	LE intake	[REDACTED] expressed concerns that department didn't approve her request for parental leave possibly because of her gender and in response to the fact that she was taking FMLA and Disability Leave. [REDACTED] also mentioned that she receives backlash from Dean's office every time she has taken leave longer than 2 weeks.
10-26-12	LE & SGS t/c [REDACTED]	[REDACTED] sat down with the Dean and [REDACTED] to discuss allowing [REDACTED] to work 3 days a week but proposal was rejected. [REDACTED] indicated that [REDACTED] is submitting revised proposal and they will review the proposal 30 days prior to [REDACTED] return.
10-26-12	LE t/c [REDACTED]	[REDACTED] indicated that [REDACTED] request would have an adverse impact on other employees but office would be willing to revisit proposal in Spring. HR has denied several requests for parental leave

10-29-12	LE t/c to [REDACTED]	There doesn't seem to be an issue of discrimination. Decision seems to be based upon needs of college. LE suggested that [REDACTED] contact her if [REDACTED] could give something to show discrimination.
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